

Definitions from Draft MS4 Permit No. GP-0-08-002

Stormwater Management Program – the program implemented by the permittee. Permittees are required at a minimum to develop, implement and enforce a stormwater management program (SWMP) designed to address pollutants of concern (POCs) and reduce the discharge of pollutants from the small MS4 to the maximum extent practicable (MEP), to protect water quality, and to satisfy the appropriate water quality requirements of the Environmental Conservation Law and Clean Water Act. The SWMP must address the minimum control measures (MCMs) described in Part VIII.

The SWMP needs to include measurable goals for each of the best management practices (BMPs). The measurable goals will help the permittees assess the status and progress of their program. The SWMP should:

1. describe the BMP/measurable goal;
2. identify time lines/schedules and milestones for development and implementation;
3. include quantifiable goals to assess progress over time; and
4. describe how the permittee will address POCs.

Guidance on developing SWMPs is available from the Department on its website. Examples of successful SWMPs and suggested measurable goals are also provided in EPA's Menu of BMPs available from its website. Note that this information is for guidance purposes only. An MS4 may choose to develop or implement equivalent methods equivalent to those made available by the Department and EPA to demonstrate compliance with the MCMs.

When creating the SWMP, the permittee should assess activities already being performed that could help meet, or be modified to meet, permit requirements and be included in the SWMP. Permittees can create their SWMP individually, with a group of other individual permittees or a coalition of permittees, or through the work of a third party entity.

Stormwater Management Program Plan – used by the permittee to document developed, planned and implemented SWMP elements. The SWMP plan must describe how pollutants in stormwater runoff will be controlled. For previously unauthorized small MS4s seeking coverage, information included in the NOI should be obtained from the SWMP plan. The SWMP plan is a separate document from the NOI and should not be submitted with the NOI or any annual reports unless requested.

The SWMP plan should include a detailed written explanation of all management practices, activities and other techniques the permittee has developed, planned and implemented for their SWMP to address POCs and reduce pollutant discharges from their small MS4 to the MEP. The SWMP plan shall be revised to incorporate any new or modified BMPs or measurable goals.

Permittees can create their SWMP plan individually, with a group of other individual permittees or a coalition of permittees, or through the work of a third party entity.

Documents to include are: applicable local laws, intermunicipal agreements and other legal authorities; staffing and staff development programs and organization charts; program budget; policy, procedures, and materials for each minimum measure; outfall and small MS4 system maps; stormwater management practice selection and measurable goals; operation and maintenance schedules; documentation of public outreach efforts and public comments; submitted construction site SWPPPs and review letters and construction site inspection reports.

The SWMP plan shall be made readily available to the permittee's staff and to the public and regulators, such as Department of Environmental Conservation and Environmental Protection Agency staff. Portions of the SWMP plan, primarily policies and procedures, must be available to the management and staff of a permittee that will be called upon to use them. For example, the technical standards and associated technical assistance documents and manuals for stormwater controls should be available to code enforcement officers, review engineers and planning boards. The local laws should be readily available to the town board and planning board. An integrated pest management program would have to be available to the parks department and the stormwater outfall and available sewer system mapping and catch basin cleaning schedule would have to be available to the department of public works.